

PASTON PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps,
Norwich NR11 8AH. Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Annual Meeting of the Council held on Thursday 4th May 2017 in the Church, Paston

Present: N Bardswell, P Clabon, C Emberson, D McKeogh, L Nicholson, E Purdy (Chairman).
In attendance: PC L Fitton (MODP) and 1 member of the public.

1. The Chairman welcomed all those present. Apologies were received from M Brett.

2. Procedural items:

2.1 Election of Chairman – following a proposal from LN, seconded by DMcK, Mrs E Purdy was re- elected Chairman, nemcon.

2.2 Declarations of Acceptance – Mrs Purdy signed her Declaration of Acceptance.

2.3 Election of vice-Chairman - following a proposal from EP, NB was elected vice- Chairman, nemcon.

2.4 Representatives were agreed for: Paston Barn- EP; Playground – DMcK, MB;
PCC steering group – NB; Bacton gas site liaison - PC; NNCT - Clerk

3. Declarations of interest - none

4. Finance

4.1 To adopt the Accounts for 2016-2017 – these had been circulated to members and explanations were provided for individual queries. Following a proposal by CE, the Accounts were approved, all agreed. The assets as stated in the notes were scrutinised and the Clerk would ascertain if it was appropriate for the almshouse to be listed as had been the practice for many years. The mechanism, if any, for writing off items would be identified. The accounts and cashbook were signed by the Chairman and Responsible Financial Officer.

4.2 Report of the Internal Auditor and Sections 1 and 2 of the Annual Return 2017 - the Clerk gave the Internal Auditor's statement and Sects 1, 2 had been circulated to members. However members were not willing to agree the statements until the follow-up item in 4.1 had been resolved. The Clerk reminded the Council that this may lead to the Annual Return being late in submission, leaving the Council liable to costs.

4.3 Budget for 2017-2018 – this had been circulated to members and following a proposal by CE, was adopted nemcon.

4.4 Mr W Slater was re-appointed as the Internal Auditor for 2017-18, proposer CE, all in favour.

4.5 The Clerk was re-appointed as the Responsible Financial Officer, proposer DMcK, all in favour.

4.6 The following payments due were approved, en bloc, proposer NB, all in favour:

- Norfolk Co council, footpath project	£1600.00	(cheque 0757) *
- E.ON, electricity	£15.97	(0758) *
- NALC, subscription	£96.56	(0759)
- NPFA, annual subscription	£20.00	(0760)
- NNDC, dog bin emptying	£11.16	(0761)
- Came & Company, insurance renewal	£434.81	(0762)

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(4.6 continued) The cheques were signed (* signed outside the meeting).

5. The minutes of the Ordinary Meeting of the Council held on March 2nd 2017 were approved, and signed, proposer DMcK, all in favour.

6. Matters arising

6.1 NCC Highways matters – (Vicarage Rd path) – funding had been awarded to the Council and the Clerk had made the agreed payment of £1600 to NCC which had been acknowledged; scheduling of the work is awaited.

6.2 Footpaths – the path at the terminal is for discussion between Natural England and NCC; advice is awaited. The Clerk relayed the Council's view to NCC about a path (part of Footpath No 6) about which they had sought the Council's view.

7. Planning

7.1 Poppy House, Mundesley Road, non-material amendment (15/0445) – application approved.

7.2 Hollow Tree Barn, Green Farm Drive, cart lodge, garage, shed (17/0204) – application permitted.

7.3 Mundesley Holiday Village, 12 units (16/1750) – application withdrawn.

8. Playground

8.1 Health and safety/grass/future plans; DMcK advised that the grass had had its first cut and that villagers had been very supportive in doing a clear-up with bonfires; fundraising events are planned throughout the Summer. The Council holds £4918 of these funds.

9. Members' views on the aim of a village/parish council website – the Council agreed to defer this item to a future meeting.

10. Clerk's and Councillors' Reports

10.1 Clerk's report – the Clerk alerted the Council to another Vattenfall event in Bacton Village Hall; he advised the Council that NCC had requested to remove/reposition the waste bin to facilitate Openreach network improvements; he awaited their team to effect the move to an agreed location (probably by the seat). The Clerk would be preparing the Council's Annual report for the village and DMcK kindly agreed to organise its distribution; the Clerk was asked to include a report of the Paston Community Project this year. He advised the Council of his holiday dates.

10.2 Councillors' reports –

DMcK advised the Council that the playground project would be a beneficiary of Waitrose's May donation 'share of £1000', asking members to support it.

CE advised that he was in touch with BT/Openreach about poor broadband speeds.

With no further business the meeting closed at 21.20.

Signed Chairman

Date July 2017