

# PASTON PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps,  
Norwich NR11 8AH. Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

## Minutes of the Ordinary Meeting of the Council held on Thursday 5th January 2017 in the Church, Paston

Present: N Bardswell, P Clabon, M Brett, C Emberson (p/t time), D McKeogh, L Nicholson,  
E Purdy (Chairman). In attendance: Cllr W Northam (NCC/NNDC) – p/t time

1. The Chairman welcomed all those present.
2. Declarations of interest - EP re item 5.2.
3. The minutes of the Ordinary Meeting of the Council held on November 3rd 2016 were approved, and signed, proposer CE, all in favour.

*The meeting was adjourned for Cllr WN (NCC) to talk about the good report on NCC roads and transport, the gritting regime, the NDR, Fire Service recruitment, and the call-outs at Christmas on the Adult and Children's service.*

#### 4. Matters arising

- 4.1 NCC highways matters -a response from NCC on the parish partnership bid is awaited. The Clerk was asked to report to NCC a pothole on the Loop Road near 1 Hall Cottages.
- 4.2 NNDC matters – a new dog bin had been installed with thanks to CE; the Clerk would advise NNDC to have it included on their round.
- 4.3 Parish website – the Clerk had been in touch with Alice Gardner and had received cost estimates, which he would circulate to members.

#### 5. Planning

- 5.1 Mr G Temple, woodland change of use/ remodel storage building, The Old Granary, Green Farm Drive (16/1108) – the Council had no objection.
- 5.2 T Purdy Ltd, barn conversion, Jubilee Barn, Edingthorpe Road (16/1397) – the Council had no objection.
- 5.3 M Beswick, extension, 5 Mundesley Road (16/1503) – the Council had no objection and the application had been permitted.
- 5.4 Interconnector, increased gas storage at gas site (16/1728) – on circulation.
- 5.5 Other planning business - the Clerk advised that he understood that the housing officer may be ready to talk to the Council about possible site(s) in Paston for affordable housing. NNDC digitised applications – members had tried the NNDC site and were keen to share their comments/input; NB had suggested using DROPBOX. The Council agreed that a minimum of four responses would be required for the Clerk to submit a response, so the Clerk would prepare amended Standing Orders for the Council's consideration at the March meeting.

#### 6. Finance

- 6.1 Finance Report – the Clerk advised that the Parish Council's Staging date was January 1st 2017 as set by the Pensions Regulator (item 6.2 refers). A quarterly payment was due to HMRC for PAYE (items 6.3 and 6.5 refer). He had submitted a grant application to Shell and awaited its approval. The Clerk advised that no payments had been received from the SWP Charity but it was understood this would be addressed urgently.

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6.2 Letter to Clerk to comply with the Pensions Regulator's Staging Date (1/1/17) – this had been prepared by the Clerk and the Council asked the Chairman to sign it.

6.3 Amended bank standing order for January 2017 to reflect PAYE – the Clerk had prepared a letter to reduce the January standing order and this was agreed and signed.

6.4 To consider support by grants to local organisations – the Clerk had circulated the requests to members with a record of previous payments and the Council decided to award grants as follows:

Paston PCC £300 – proposed PC, all agreed  
NNCT £25 – proposed EP, all agreed  
Norfolk CAB £25 – proposed PC, all agreed

6.5 The following payments due were approved by the Council:

- HMRC, paye	£117.00	(cheque 0743)
- Norfolk ALC, booklets	£25.00	(0744)
- Glasdon, dog bin	£103.82	(0745)
- CGM, grass cutting	£172.80	(0746)
- Information Commissioner, renewal	£35.00	(0747)
- Play Inspection Company	£75.00	(0748)
- SLCC membership (1/3)	£40.34	(0749)

The cheques were signed.

## 7. Playground

MB advised that the Playground Group had had success with fund raising and looked forward to the anticipated support from Shell. An application would be made to the Big Society Fund. On health and safety the Annual Inspection had just been received with four items for the Council's attention (moderate risks); the Clerk would forward the report to MB and DMcK who undertook to inspect the four items and report back to the March meeting with their recommendations for action.

## 8. Clerk's and Councillors' Reports

8.1 Clerk's Report - He confirmed meeting dates for 2017 – (the APM would be on May 4<sup>th</sup>) **March 2nd - May 4th - July 6th - September 7th - November 2nd**; then January 4th and March 1st 2018. He passed a copy of the Paston electronic files to the Chairman as at December 2016; and referred to a series of information sheets he had forwarded to members along with the latest '*good councillor's guide*'.

8.2 Community Project Report – NB advised that the village briefing in December with plans had been successful and once the diocese had given its approval fundraising could start.

### 8.3 Members' Reports –

PC asked about the residual equipment from the cycleway project.

NB raised the issue of the coastal path being blocked at the Gas Site, so the Clerk would enquire of NCC what the current position is.

NB raised the Holiday Village issues relating to NNDC Environmental Health Department.

MB advised that the telephone box was now identified for removal and offered to follow up the potential of the 'red box' option.

With no further business the meeting closed at 20.50.

Signed ..... Chairman

Date ..... March 2017