

PASTON PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps,
Norwich NR11 8AH. Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Annual Meeting of the Council held on Thursday 5th May 2016 in the Church, Paston

Present: N Bardswell, M Brett, P Clabon, C Emberson, D McKeogh, E Purdy (Chairman)
and three members of the public.

1. The Chairman welcomed all those present. Apologies were received from L Nicholson.

2. Procedural items

2.1 Election of Chairman: Following a proposal by PC, seconded by CE, Mrs E Purdy was re-elected Chairman, nemcon.

2.2 The Chairman signed her Declaration of Acceptance.

2.3 Election of vice-Chairman: Following a proposal by EP, Mr N Bardswell was elected vice-Chairman nemcon.

2.4 Representatives for the following were agreed by the Council:

Paston Barn- EP	Playground- D Mck	PCC steering group – NB
Bacton gas site liaison –PC	Management audit - LN	

3. Declarations of interest - none

4. To consider the co-option of a member to fill the Council vacancy – it was agreed, nemcon that Margaret Brett should be co-opted; she signed her Declaration of Acceptance and joined the Council.

5. Finance

5.1 Accounts for 2015-2016 – these had been circulated to members and following explanation were agreed nemcon, then signed.

5.2 Report of the Internal Auditor – the Clerk had arranged the audit and there were no issues for the Council to consider – Section 4 of the Annual Return had been signed off. The Council approved Section 1 of the Annual Return, proposer DMck; then, the Council approved Section 2 of the Annual Return, proposer PC.

5.3 Review of the budget for 2016-2017 this had been circulated to members and following explanation was agreed nemcon, proposer DMck.

5.4 Internal Auditor – the Council agreed to re-appoint Mr W Slater as Internal auditor for 2016-17, proposer EP, agreed nemcon.

5.5 Responsible Financial Officer - the Council agreed to re-appoint the Clerk as Responsible Financial Officer for 2016-17, proposer DMck, agreed nemcon.

5.6 Payments due were approved by the Council, proposer CE, all in favour:

- E.ON, electricity	£13.90	(cheque 0727) *
- NALC, annual premium	£91.49	(0728) *
- NPFA, annual subscription	£20.00	(0729) *
- CGM, grass cutting (Apr)	£43.20	(0730)
- Came & Co, insurance	£416.77	(0731)

The cheques were signed (* signed outside the meeting)

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6. The minutes of the Ordinary Meeting of the Council held on March 3rd 2016 were approved, and signed, proposer DMcK, all in favour.

7. Matters arising

7.1 NCC Highways matters – the Clerk had been in touch with NCC and their engineer would ascertain if there are any 'slow' notice available; budgets are severely restricted. The item for the Ranger team had been passed to NCC.

7.2 Footpaths – nil further

8. Planning

8.1 Mundesley holiday camp, 21 holiday lodges (15/1198) – permitted, with 18 conditions.

8.2 Mr P Clayton, s/s extension, Pebble cottage, Vicarage Road (16/0186) – the Council had no objection.

8.3 Mr M Garrad, extension, garage, Hammond Lodge, Bacton Road (16/0209) – the Council had no objection.

8.4 Other planning matters - Local Plan submission- as requested the Clerk had submitted Bears Road for consideration as a development site.

NNDC and NCC changes to consultation - NNDC had indicated changes to the Planning process which would mean a degraded service for the parishes. He had protested to the NNDC and awaited a response. Its implementation would have cost implications for the Council if the Clerk is to provide the same service, which cannot be guaranteed.

9. Playground

9.1 Health and safety report/grass cutting – nil to report but grass cutting had now commenced.

9.2 To further review the amenity – the Council had received a petition from concerned residents and others to request that the play items remain and be upgraded so following the APM, the Council agreed to further monitor the situation.

10. Clerk's and Councillors' Reports

10.1 Clerk's report – nil further

10.2 Councillors' reports –

PC reflected on the positive nature of the public's participation in the APM with helpful views expressed on both the recreation area and the need for a 'village hall' amenity.

PC understood that the PHS wished to reinstate the pound and members had no concerns so the Clerk would respond to R Knee.

MB asked that the dog bin post on Mundesley Road be repaired and PC agreed to do this.

In open meeting a member of the public thanked the Parish Council for their hard work and commitment. There being no further business the meeting closed at 21.25.

Signed

Chairman

Date July 2016