

# PASTON PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps,  
Norwich NR11 8AH. Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

## Minutes of the Ordinary Meeting of the Council held on Thursday 6th July 2017 in the Church, Paston

Present: N Bardswell (Chairman: part-time), M Brett, P Clabon, C Emberson (part-time),  
D McKeogh, L Nicholson, E Purdy (Chairman: part-time).  
In attendance: Cllr E Maxfield (NCC), PC L Fitton (MODP), Cllr B Smith (NNDC)

1. The Chairman Mrs E Purdy sent her apologies being unavoidably detained; N Bardswell took the chair welcoming all those present.

2. Declarations of interest – DMcK re item 6.2 (payments)

3. Minutes - The minutes of the Annual Parish Meeting held on May 4<sup>th</sup> 2017 were approved, proposer CE, all in favour and signed. The minutes of the Annual Meeting of the Parish Council held on May 4<sup>th</sup> 2017 were approved, proposer LN, all in favour and signed. The minutes of the extra-Ordinary Meeting of the Council held on June 22<sup>nd</sup> 2017 were approved, proposer DMcK, all in favour and signed.

4. Matters arising

4.1 NCC highways matters; parish partnership bid – advice is awaited. CE reported on the work at the notice board to re-site the waste bin to facilitate the Openreach maintenance. The road sign on N Walsham Road directed traffic to Mundesley through the village; on the ever increasing hedge on the Mundesley Road NB offered to talk to the householder rather than it being referred directly to NCC. The highway drains at the pond need clearing. The ‘children playing’ sign on Bears Road is missing. The Clerk would report the new items to NCC.

4.2 NNDC matters – nil further, but the Clerk was asked to report fly-tipping on the N Walsham Road (at the Bacton road end).

5. Planning

5.1 Meadow Farm, Edingthorpe - cart to accommodation (17/0912) – the Council had no objection.

5.2 Other planning business – PC indicated his concern that the Murphy compound had been started prior to planning approval.

6. Finance

6.1 Finance report – the Clerk reported that he had submitted the Annual Return and posted ‘transparency code’ information on the Council’s website. The SWP Charity has paid the Council £1500 which would be banked. The first quarter PAYE payment to HMRC is due.

# PASTON PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps,  
Norwich NR11 8AH. Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

06.07.17

page 2

6.2 The following payments due were approved, en bloc, proposer CE, all in favour:

- HMRC, paye	£149.80	(cheque 0763)
- Norfolk PTS, training course	£100.00	(0764)
- CGM, grass cutting	£47.40	(0765)
- NNDC, dog bins	£199.68	(0766)
- NNDC, annual report printing	£13.20	(0767)
- D McKeough, training travel	£18.90	(0768)
- T T Jones, lights test 2017	£35.64	(0769)

The cheques were signed.

7. Parish Council Website – (To hear all members’ views on the aim of a village/parish council) website: the purpose of the site was reviewed, covering both the Council’s responsibility to comply with the relevant regulations and the need to encompass all village activities on one website. It was agreed that NB would be added as a website administrator which the Clerk would arrange. CE left the meeting.

8. Playground - (health and safety report, and review of grass cutting frequency) – there were no new issues but it was felt that the grass cutting frequency should be increased; MB proposed that there should be an additional cut each month until the end of the season, all agreed. The Clerk would contact the contractor to arrange this.

*The meeting was adjourned to hear from PC L Fitton (MODP) who asked for any police issues to be passed to him (he would pass on any Norfolk Police items to them); he asked for email addresses as he intended to invite all members of the Council to the police station for a briefing in August. Chairman of the Parish Council Mrs Purdy joined the meeting and took the chair, continuing with*

## 9. Clerk’s and Councillors’ Reports

9.1 Clerk’s Report – the Clerk had prepared the Annual Report and was grateful to DMcK and EP for distributing them. The correct dates of future meetings were on the website and notice board. Two members of the Council had attended a training course and he looked forward to all members finding time to go on similar courses. The Clerk asked members about their wishes to be circulated with some of the many emails sent to the Council/Clerk and the Clerk would be left to determine the appropriate ones to send on. The next meeting would be on September 7<sup>th</sup> 2017.

9.2 Community Project Report – NB advised that the faculty is awaited and that the bat survey had been completed.

### 9.3 Member’s Reports –

DMcK reported on a successful ‘Open Gardens’ day and with MB gave the Council positive feedback on the councillor course they had recently attended.

The Chairman revisited item 1 (Chairman’s comments) and advised the Council that she was resigning from the Council forthwith. With no further business the meeting closed at 20.57.

Signed ..... Chairman

Date ..... September 2017