

PASTON PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps,
Norwich NR11 8AH. Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Thursday 7th January 2016 in the Church, Paston

Present: N Bardswell, P Clabon, C Emberson, D McKeogh, L Nicholson, E Purdy (Chairman)

1. The Chairman welcomed all those present. Apologies were received from Cllrs W Northam (NCC/NNDC) and B Smith (NNDC).

2. Declarations of interest - none

3. The minutes of the Ordinary Meeting of the Council held on November 5th 2015 were approved, and signed, proposer PC, all in favour.

4. Matters arising

4.1 NCC, highways – the Clerk had referred the items from the last meeting to NCC and their actions had been noted. The Council continued to be concerned about speed through the village and asked the Clerk to request that NCC consider a reduced speed limit in the vicinity of the bus shelter. He would also contact NNDC about tyres deposited beside the pond at Paston Green.

4.2 Footpaths – NCC had advised that the path previously advised had now been confirmed by the Inspector to be added to the Definitive Map.

5. To consider the co-option of a member to fill the Council vacancy – there being no applicant there item was deferred.

6. Planning

6.1 Mr Mrs Hough, alterations, extension, Stow Mill (15/1549) – permitted.

6.2 Mr Mrs Hough, alterations, extension, Stow Mill (15/1550) - given consent.

6.3 Appeal of Decision for Retention of wall, Meadow View, Bears Road (15/1073) – the applicant had appealed the Enforcement Notice and following a Decision by an Inspector, the appeal was refused.

6.4 Mundesley Holiday Centre, demolition and stationing of 24 Holiday Lodges, Mundesley Road (15/1198) – the application was on circulation.

7. Finance

7.1 Finance report; new audit procedures – the Clerk advised that from 2017 a Sector Led Body will be appointed by tender to audit small councils (ie Paston). The Clerk asked the Council confirm that it would not seek to opt out of this arrangement, which was agreed. In 2017 the Council will still need to complete and publish an Annual Return, but will no longer be required to submit it for audit. The Info commissioner had acknowledged the Council's renewal of registration. The Clerk advised that the Staging Date for Paston Parish Council to comply with the workplace pension laws had been set for January 1st 2017. At or just after that date the Council would need to write to the Clerk advising the position and then declare formally its compliance.

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7.2 Payments due were approved by the Council, proposer NB, all in favour:

- Information Commissioner, annual renewal	£35.00	(cheque 0720) *
- Play Inspection Company, report	£75.00	(0721) *
- SLCC, subscription (1/3)	£39.33	(0722) *
- E.ON, lighting electricity	£14.03	(0723)

A cheque was signed. (*signed outside the meeting)

8. Playground

8.1 Health and safety report - DMcK reported no new issues but that the grounds looked unwelcoming. Members had received the annual Inspection Report and noted that all items were rated 'low risk' except for a wooden pole which CE undertook to inspect and remove if necessary.

8.2 Review of the playground as an amenity – the Council reviewed the facility and discussion centred around the Council's need to ensure that they satisfy their requirement that the equipment is safe, whilst acknowledging that use of the play area is very limited due to its lack of appeal. The Council were minded to remove all the play equipment which would alleviate their concern but would not decide on any action until an opportunity for villagers' views had been allowed. **ANY PASTON PARISHIONERS WITH VIEWS ON THE PLAYGROUND AND ITS EQUIPMENT SHOULD ENSURE THAT THEY TELL THOSE VIEWS TO ANY PARISH COUNCIL MEMBER.**

8.3 Review of grass cutting contract for 2016 – the Clerk had obtained a second quotation for 2016 and this was discussed. The Council decided to change the supplier to CGM, proposed by PC, all agreed. The Clerk would advise those concerned.

9. To review the Council's Standing Orders (last confirmed in January 2012) – these had been circulated to members and the Council discussed areas where change was felt to be necessary:

Para 1.1 unless agreed otherwise/start 7.00pm

Para 13.1amend to reflect current position

The Clerk would present amended Standing Orders to the next meeting for formal agreement.

10. Clerk's and Councillors' Reports

10.1 Clerk's report – the Clerk placed on circulation a report from Cllr WN (NCC) covering the NDR, the Fire Service's support in Cumbria, the Adult and Children's Service work during the Christmas period and the cut in Government Grant funding for 2016/17. The Clerk confirmed the dates of 2016 meetings: **March 3rd – May 5th – July 7th - September 1st - November 3rd, all to commence at 7.00 pm.**

10.2 Paston Community Project report – NB and LN advised that the December meeting had confirmed the refurbishment would be within the church inc toilet and kitchenette.

10.3 Councillors' reports – CE reported a case of criminal damage.

EP and CE alerted the Council to problems encountered by the Paston Charities Trustees and the Council were keen to indicate their ongoing support for the need to regularise the business of the Charity. There being no further business the meeting closed at 21.45.

Signed

Chairman

Date March 2016