

PASTON PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps,
Norwich NR11 8AH. Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Thursday 7th September 2017 in the Church, Paston

Present: N Bardswell (Chairman), M Brett, P Clabon, C Emberson, S Tumber
In attendance: Cllr E Maxfield (NCC), PC L Fitton (MODP)

1. The Chairman welcomed all those present and apologies were received from D McKeough, L Nicholson and Cllr B Smith (NNDC).

2. Declarations of interest – NB for item 6.1 as member of the Paston PCC.

3. The minutes of the Ordinary Meeting of the Council held on July 6th 2017 were approved, proposer PC, all in favour and signed. The minutes of the extra-Ordinary Meeting of the Council held on August 8th 2017 were approved, proposer CE, all in favour and signed.

4. Matters arising

4.1 NCC highways matters; parish partnership bid/highway issues; the Clerk understood that the commencement of the Vicarage Road footway was scheduled for 'week 42' (mid January). Other issues had been passed to NCC and action/resolution awaited. It is understood that the hedge on the coast road approaching Stow Hill will be cut back and speeding through the village was revisited with Cllr E Maxfield agreeing to follow this up with NCC.

4.2 NNDC matters/fly tipping – the fly tipping had been reported to NNDC in July but not yet removed.

5. Planning

5.1 Paston Parish Hall, Vicarage Road, demolition/new dwelling (17/0588) - the Clerk read a resident's submission to NNDC re the size of the proposed property, and other comments. The Council confirmed their support for the application.

6. Finance

6.1 Finance report: the Clerk had posted the 'Notice of Conclusion of Audit' as required under the Transparency code. He had submitted an application for this year's Transparency Code grant (£279) which he understood may be the last. He sought a new bank signatory and this was agreed. Additional grass cutting will have an impact on the overall cost this year and, if repeated, next year as well. Bank statements were acknowledged by the Council; the SWP Charity had made a payment of £1500, which had been banked. A request for support of the Mundesley brownies had been received.

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6.2 The following payments due were approved, en bloc, proposer MB, all in favour:

- E.ON, electricity	£17.66	(cheque 0770)
- CGM, grass cutting (May, Jun, Jul)	£142.20	(0771)
- Clerk's expenses (6 months)	£194.11	(0772)
- Mazars Audit fee	£120.00	(0773)
- Ladywell A/c servs, paye	£72.00	(0774)
- HMRC, paye	£149.80	(0775)
- M Page, pathway maintenance	£160.00	(0776)

The cheques were signed prior to the meeting.

7 Council business

7.1 To co-opt a member to the fill the vacancy on the Parish Council; there was no demand for an election so the Council decided to co-opt Susan (Boo) K Tumber who signed her Declaration of Acceptance and joined the Council.

7.2 To elect a vice-Chairman – the Council decided to elect MB as vice-Chairman, proposer PC, all agreed.

7.3 To form any view for submission on footpath reclassification –

NCC had asked the Council for any views on the inclusion of Sandy Lane and the track to the coast (holiday camp) on the Definitive Map. The proposal was discussed at length covering its future designation, but the Council supports the formal inclusion of both tracks on the Definitive Map. The Clerk would advise NCC.

8. Playground - health and safety report/grass cutting – no report but additional grass cutting were having the desired effect of improving the surface. MB was pleased to report to the Council that the project had been awarded £15,000 by the Big Society Fund.

9. Clerk's and Councillors' Reports

9.1 Clerk's Report – the Clerk advised that he had sent letters of thanks to three residents following the request at a previous meeting. He gave his holiday dates. The Clerk advised that he would be attending training sessions in October and November to ensure the Council is compliant when the new General Data Protection Regulations are brought in next year, and to better understand the Council's need to have HR and other policies in place.

9.2 Community Project Report - nil further

9.3 Members' Reports-

MB advised that the seat at the pond was being restored.

MB asked the Clerk to alert NCC about the condition of the fence on the pond footway.

With no further business the meeting closed at 20.35.

Signed Chairman

Date November 2017