

# PASTON PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps,  
Norwich NR11 8AH. Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

## Minutes of the Ordinary Meeting of the Council held on Thursday 3rd January 2019 in the Church, Paston

Present: N Bardswell (Chairman), C Emberson, D McKeough, B Tumber; in attendance (p/time) Cllr E Maxfield (NCC) and one MODP officer.

1. The Chairman welcomed all those present and apologies were received from M Brett, P Clabon, L Nicholson.
2. Declarations of interest – NB re item 6.2 as member of Paston PCC.
3. The minutes of the Ordinary Meeting held on Thursday 1st November 2018 were approved, proposer CE all in favour and signed.

#### 4. Matters arising

4.1 NCC Highways/ footpaths – confirmed that following another inspection of Chapel Road it would be scheduled for redressing.

4.2 NNDC – the Clerk had asked NNDC to arrange a street sweep of Chapel Road, which had been done.

4.3 SAM sign (Swafield pc) – the Clerk had notified the Swafield pc of Paston's interest and an application for matched funding had been submitted. The Clerk emphasised that two members would need to be available to take the minor role of moving/managing the SAM sign.

#### 5. Planning

5.1 NNDC sandscaping project (18/1533) – the application had been approved.

5.2 Paston 'old' village hall, new dwelling (18/2231) – the Council had no objection.

5.3 NB updated the Council on matters of interest at the holiday village.

*The meeting was adjourned to hear from the MODP who raised the issue of the sandscaping project and indicated their readiness to address any concerns from the community on policing matters. Cllr E Maxfield agreed to follow up on highways matters of concern to the Council and explained that NCC were focussing on their new management structure and the budget for next year. The meeting resumed.*

#### 6. Finance

6.1 Finance Report– the Clerk advised that a VAT claim for the first half year (£2616.23) had been submitted electronically and received; he had been advised that the lighting electricity would be increased in price by about 23%. The Clerk advised that the insurers had indicated a significant increase in premium for the current year to reflect the new play equipment.

# PASTON PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps,  
Norwich NR11 8AH. Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

03.01.19

page 2

6.2 To consider grants for local organisations – the Clerk had circulated the recent history of grants made by the Council and the following were agreed en bloc, proposer BT, all agreed:

Paston PCC, graveyard maintenance £500 NNCT £50

6.3 To approve the Clerk's salary review for April 1st 2019 – the Clerk had circulated the recent advice about the 2019 Salary Award and the Council confirmed the Clerk's pay increase for 'Spine point 22' w.e.f. April 2019, proposer DMcK, all agreed. The Clerk would present amended instructions for the March meeting.

6.4 To consider support needed by the Council (Norfolk ALC, Norfolk PTS) – the Council reflected on the different support available, including website management, and resolved to join Norfolk PTS in 2019, proposer CE, all agreed, and await the renewable request from Norfolk ALC before finalising any change there.

6.5 Payments due – The following payments due were approved, en bloc, proposer CE all in favour:

- NNDC, dog bins	£205.92	(cheque 0818)
- Play Inspection Co, playground inspection	£78.00	(0819)
- Information Commissioner, renewal	£40.00	(0820)
- HMRC, paye,	£161.20	(0821)
- NPFA, renewal	£20.00	(0822)
- Came & Co, addit premium	£304.03	(0823)
- Clerk's pay (Dec, Jan)	£232.80, £232.80	SO's

The cheques were signed.

## 7. Playground

7.1 Health and safety issues – DMcK advised that she and MB had analysed the annual safety inspection report and would use it to raise snagging issues with the 'new' equipment supplier whilst removing older items which would be difficult to remedy. All comments were rated 'low risk' or 'very low risk'.

## 8. Reports

8.1 Clerk's report – the Clerk asked members if any were interested in supporting the Norfolk Local Access Forum; he advised that the meetings dates for this year would be:

March 7<sup>th</sup>, May 9<sup>th</sup>, July 11<sup>th</sup>, September 5<sup>th</sup> and November 7<sup>th</sup>.

8.2 Community project report – no report

8.3 Members' reports - none

The meeting closed at 21.00

Signed ..... Chairman

Date ..... March 2019