

PASTON PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps,
Norwich NR11 8AH. Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

Minutes of the Ordinary Meeting of the Council held on Thursday 7th March 2019 in the Church, Paston

Present: N Bardswell (Chairman), M Brett, P Clabon, C Emberson, D McKeough, L Nicholson, B Tumber;
in attendance (p/time) Cllr E Maxfield (NCC) and Cllr B Smith (NNDC).

1. The Chairman welcomed all those present.
2. Declarations of interest – NB re item 6.4; MB re item 6.1.
3. The minutes of the Ordinary Meeting held on Thursday 3rd January 2019 were approved, proposer LN all in favour and signed.
4. Matters arising
 - 4.1 NCC Highways/ footpaths – NCC had advised that the final costing for the Vicarage Road Trod would provide a rebate to the Council of £579.18.
 - 4.2 NNDC – nil further.
 - 4.3 SAM sign (Swafield pc) – the Clerk had been notified by Swafield pc that they did not wish to proceed with a joint application for the SAM sign. The Clerk would ascertain the procedure and cost for Paston pc to obtain one independently.
 - 4.4 Gas site seat – the Clerk needed to advise the gas site of location and seat type - the Council were content with a pond side location; PC would need to write to the Clerk giving authority for this location.
5. Planning
 - 5.1 The Old Barn, Green Farm Drive, convert to residential (18/1927) - no objection.
 - 5.2 The Cottage, The Green, Edingthorpe, 2 replacement s/d dwellings (19/0155) - no objection.

The meeting was adjourned to allow Cllr B Smith to report and he updated the Council on a planning application, the sandscaping project, a new link with NCC to reduce fly-tipping and misuse of the waste regulations. He encouraged members to reports any environmental infractions to NNDC. Cllr E Maxfield then reported on NCC where the budget had been set (2.99% increase) and he said further cuts would be needed to meet budget targets. He reminded members of the 29/4 deadline for nominations for the NCC bio-diversity awards.

6. Finance *The Chairman took item 6.4 first:*

6.4 To review the Council's membership of Norfolk ALC and any development of the Council's website – following discussion the Council resolved not to renew the Norfolk ALC membership this year, proposer CE, all agreed. The Council reviewed the need to refresh/revamp the Council's website and

following the Clerk's advice that new regulations are in the pipeline which would require an update the Council resolved to completely renew the website and so incorporate the proposed changes, proposer LN, all agreed.

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6.1 Finance Report – the ICO had issued the Council’s certificate; the increased premium had been acknowledged by the Council’s insurer; the Clerk had been notified of the grounds maintenance charge for 2019, at £650, up by £50. Income item: NCC had refunded £579.18.

6.2 Street lighting maintenance contract (T T Jones) – the 4-year contract (£102.69 pa) was renewed by the Council, proposer DMcK, all in favour.

6.3 To approve and sign amendments to bank standing orders for the Clerk’s salary – the Clerk presented two standing order change letters for the March and April Standing Orders, which were signed. DMcK kindly agreed to attend the bank to formally present the changes.

6.5 Payments due – – The following payments due were approved, en bloc, proposer BT all in favour:

0824)*	E.ON, electricity	£20.30	(cheque
	Paston PCC	£500.00	(0825)
	NNCT	£50.00	(0826)
	Norfolk PTS,	£61.50	(0827)
	Clerk’s expenses (Sep-Feb)	£190.58	(0828)
	HMRC, paye	£161.20	(0829)
	Clerk’s pay (Feb, March)	£233.00, £232.80	SO’s

The cheques were signed, payslips initialled. (*signed outside the meeting)

7. Playground

7.1 Health and safety issues – nothing to report

7.2 Report and update - DMcK reported that there would be a working party to address any of the outstanding comments from the annual report on the playground; some materials would be purchased which the Council would pay for. The playground group would be considering how to apply for additional funding for a ‘shelter’ from the landscaping company funding opportunity.

8. Reports

8.1 Clerk’s report – the Clerk reminded members that about the election timetable he had relayed from NNDC. The APM would precede the First Meeting of the Council on May 9th 2019.

8.2 Community project report – NB advised that fundraising was now the priority.

8.3 Members’ reports – no reports but members thanked PC for all the work to maintain the pond and improve its surroundings.

The meeting closed at 20.35.

Signed Chairman
Date May 2019