**Draft Minutes of Paston Parish Council Meeting held on**

**Thursday 5th September 2019 at 7.00pm in St Margaret`s Church, Paston.**

**Present:** Nick Bardswell (Chairman), Boo Tumber (Vice-Chairman), Jessel Manricks, Denise McKeough, Pip Clabon (co-opted), Dee Holroyd (Clerk). Graham Temple and Sarah Bardswell (members of the public).

1. **Apologies for Absence:**

Margaret Brett,Cllrs Ed Maxfield, Clive Stockton.

1. **Co-option of Parish Councillor:**

Philip Clabon was co-opted to join the Parish Council. Proposed NB, seconded BT.

1. **Declarations of Interest:**

NB in relation to item 9 (website).

1. **Minutes of the Meeting held on 11thJuly:**

Agreed and signed by the Chairman. Proposed DM, seconded BT.

**5 Matters Arising:**

(i) co-option of new Parish Councillor had been dealt with.

(ii) The Lloyds Mandate Variation form had been signed by BT.

(iii) the bench gifted by Bacton Gas had been installed near the pond.

(iv) the yard sale had been a success, raising some funds for the Paston Community Group.

(v) in MB’s absence there was no further information on acquiring a red `phone box.

**6 Planning:**

An application by the Mundesley Holiday Village was shown on notices put up the day before on site, but not yet notified to PPC, to build a further four holiday chalets on a derelict piece of land at the Paston Holiday Village. This would not affect anyone and would be an improvement to the site.

1.

The meeting was adjourned to allow Graham Temple of Green Farm Barns to come to the table. Application PF/18/1927 `Conversion of outbuilding annexed to The Old English Barn, to provide accommodation`, was now subject to a listed building application (expiring 6/09).

GT said neighbours were concerned that the reason given for the application, which was for conversion of a single storey cart shed to provide accommodation for a disabled relative, might not be accurate. The Old English Barn was currently let long term, and residents were concerned that the intention was to apply to turn the shed, once converted, into a new separate dwelling. The PPC had, back in February confirmed to NNDC that it had no objections. NB said the PPC understood the residents’ concerns but as the development did not appear to have any impact outside Green Farm, it would not be appropriate for the PPC to take a position. It would be for NNDC to apply planning criteria.

GT also stated that the access drive to Green Farm Barns should have been brought up to Highways standard. This was not the case and already the road was deteriorating and being carried on to the Highway. This could be an issue.

GT also praised the Paston Playground, very much enjoyed by his children. There was a problem with pigeon droppings on the swing seats and he suggested plastic spikes could be fitted on the top bar to prevent the birds from landing. All agreed - action DM. GT thanked the PPC and left, and the meeting resumed.

**7 Highways and Road Safety:**

(i) VAS machine: only a `Slow Down` machine could be used on the main road, the limit being 40 mph and the intention was that drivers would be going much less than that. The request for a 30mph limit to be put again with NCC, perhaps involving Cllr Ed Maxfield. Signs had to be moved after four weeks, leaving a four week break. This would make sharing with Knapton feasible. BT had written to Bacton Gas Site re speeding and had a good response. There could be some funding for a machine from Bacton. It was also suggested that Murphy could be approached for funding. Some might also come from Cllr Ed Maxfield`s fund or from Big Society.

(ii) Community Speed Watch: DM believed 6 people could be found for training. It was agreed to go ahead with this.

2.

(iii) `Slow – Children Crossing` signs: Highways had agreed to install these. They would need to be positioned sufficiently far from the crossing to warn approaching traffic. DH to contact Highways on a progress report.

**8 Footpaths:**

(i)NB confirmed that the PPC was still waiting for an update on the application to put Sandy Lane onto the definitive map.

(ii) Some spraying had been done by Mark Page on the Mundesley end stretch of the permissive footpath to Mundesley. DH to write to MP to confirm that no further spraying was required. PC to look at the hedge along this stretch and to cut it if he could get access with his machinery.

**9 Website report and update:**

The new website was now up and running. Wayne Beauchamp had set it up and would host it for £70 a year. Following some editing and re-formatting it was looking good. The PPC asked also for their thanks to be conveyed to Alice Gardiner for all her advice and help. She had indicated that if asked to give ongoing help she could quote either an hourly rate or yearly retainer.

Norfolk ALC had been requested to redirect searches for “Paston Parish Council” to our new website but that was not happening – to be sorted out.

The home page would be amended to welcome visitors to Paston Village with sections for the Parish Council and Paston Community Group. DM to edit, with help from NB if needed. To tell residents of the new site a notice to be put on the board and playground gate

 **10 Financial Report:**

The clerk reported a current credit balance of £8,205 after all accounts paid. Cheques for £228 (dog bins) £238 (clerk/office September) and £165 (tax) were signed. Cheques for £165 (tax) and £220 (clerk/office August)) had been signed since the last meeting. The accounts and budget showed £2,346 earmarked for the playground. DM reported a grant of £3,000 for the pavilion would come from Team Van Oord, the sand-scaping contractor. There was some £800 in the Community Fund but more money would have to be raised.

3.

**11 Councillors` reports/any other business:**

1. PC confirmed that the Coastal Path had been reinstated on the beach now the sandscaping work was complete.
2. PC told the meeting that, due probably to pet fish being dumped, he now had two invasive species of weed in the pond which if left would spread and suffocate all the fish. The pond could not now be dug out mechanically for fear of spreading the weed. He would follow advice to try chemicals (harmless to fish and wildlife). Sadly, if these did not work, the pond might have to be filled in.
3. JM called the attention of the PPC to an unsightly grass bank in the parish, which was in need of cutting.
4. NB reported that the Diocese had granted the necessary faculty (permission) for the church re-ordering and restoration/preservation of the wall paintings and good progress was being made in raising the funds needed.

**Date of next Meeting:**

Thursday 7th November.

The meeting closed at 8.40pm.

**4.**