**DRAFT**

**MINUTES OF A MEETING OF PASTON PARISH COUNCIL HELD ON**

**THURSDAY 2ND JANUARY 2020 AT 7.00pm at**

**KNAPTON VILLAGE HALL**

**Present:** Nicholas Bardswell (Chairman), Boo Tumber (Vice-Chairman), Margaret Brett, Jessel Manricks, Denise McKeough, Dee Holroyd (Clerk).

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1. **Apologies for Absence:** Pip Clabon, Cris Emberson.
2. **Cllrs Ed Maxfield, Clive Stockton:** were not present.
3. **Declarations of Interest:** NB items 7 and 9.
4. **Minutes of the Meeting held on 14th November 2019:** were agreed and signed by the Chairman. Proposed BT, seconded DM.

**5. Matters Arising:**

1. VAS machine: BT circulated a quotation from Westcotec. A machine plus 2 posts, 2 batteries, 2 spare brackets and a data collection unit would cost £3,936 including VAT. The type of data collection unit was discussed. The Bluetooth unit works with Android only, not Apple devices, so the cable version was selected. Westcotec would visit and advise on siting etc once a decision to purchase had been made. DH advised that £3,000 grants had been received, with £1,000 due.
2. Community Speed Watch: would not be necessary as the Data Collection unit collected all information.
3. Cable from Wind Farm to be installed by Equinor: no further information.
4. Highway repairs: had all been reported to Highways.
5. Notice Board for Paston Green: DM had a quote for £449. It was agreed that DM should put in the order to be delivered to MB.
6. Fencing round pond: had been put up by Highways about ten years ago. DH had informed Highways that the fence was now unsafe and in need of replacement.
7. Red `phone box: BT would make enquiries about obtaining a redundant one. It was hoped it would then house a defibrillator.
8. Big Society funding for poly tunnel: DM had put in a request to Big Society. They had requested use of an alternative material to polythene. Cost, using polythene, would be about £750, an alternative material probably higher. The Community Fund assets could be used. A Big Society grant, if achieved, could go towards the proposed playground gazebo. MB questioned the spending of a large sum on a poly tunnel with a limited life. JM suggested corrugated polythene panels. A Community Fund meeting to discuss was arranged for 23rd January.
9. **Financial Report:** the clerk reported a current credit balance of £13,613. Of this £5,436 was ring fenced for the playground and the VAS machine. Cheques were signed for £238 (clerk) and £15 (hire of hall). The clerk had requested `on line` access to bank statements, currently sometimes received two months apart.
10. **Planning:** (i) It was understood the barn application at Green Farm had been invalid and was being re-submitted . No PC action. (ii) The Holiday Village application would probably be permitted on the basis that the proposed lodges were all within the current boundaries of an existing development already permitted.. The public right of way had not yet been registered but hopefully would be treated as if it had which should lead to the front row of lodges currently showed as abutting onto the roadway being re-sited, which would be more acceptable
11. **Paston Charity:** Nicky Emberson was re-appointed as a trustee for a four year term (as specified by the scheme that set up the charity). Proposed NB, seconded DM. DM asked what progress there was on the small Alms House – understood that a grant for the new roof was awaited. NB mentioned the need to apply to the Charity commission to amend the charity’s outdated objects. Cris and co trustees probably had enough to deal with without spending time on this, NB however said he had made an offer to help, and his offer stood.
12. **Churchyard maintenance:** NB declared an interest but had provided a report. The “ring-fenced” churchyard fund had over £500 surplus but the PCC would be spending about £400 on a bench, at least £1,200 to replace the shed to store equipment and also would be buying more

machines so as enable to use the community payback service at no cost. Agreed the PPC would contribute £500, as last year. MB asked whether as well as applying for large grants for the church re ordering etc they could get grants for small churchyard projects. NB confirmed there were some grants available for particular churchyard items.

1. **Parish Councillor`s Reports:**
2. DM. The playground inspection had showed some low risk items. It was decided these did not need immediate attention. A tree, with a suitable plaque, should be planted in memory of Steve Warby, who had been so active in bringing the playground up to its present standard. DH to write letter of condolence to Mrs Warby on behalf of the PC. DM requested a litter bin for the playground
3. JM, offered to go to see NCC re the fence round the pond.
4. MB reported two potholes on Mundesley Road near the Paston sign approaching the village from the north-west. DH to report to Highways.

(iv) BT reported the erosion of sand, following sandscaping, had created a mid beach `cliff`, in places up to 6 feet high. There was a danger that an incoming tide could trap someone she would find out who to ask to provide larger notices. BT also to write to Team Van Oord to thank them for their generous donation to Paston PC.

**10`Correspondence Received:** had all been circulated.

**11``Any Other Business:** none.

**12 Date of next Meeting:** Thursday 5th March.

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