# Minutes of an Annual Meeting of Paston Parish Council held

**in Knapton Village Hall following the Parish Meeting on**

Thursday 5th May 2022 at 7.00 pm

**Present:** as for Village Meeting but just two residents.

## Apologies for Absence: as for the Parish Meeting

## Election of Chairman and Officers:

## NB and BT stood down as Chair and Vice-Chair. NB was re-elected as Chair, proposed BT, seconded DM and BT was re-elected as Vice-Chair, proposed NB, seconded PC. All agreed. . All agreed.

## Declarations of Interest: None

## Cllrs Ed Maxfield, Clive Stockton: EM had spoken at the previous meeting.

## Minutes of the Meeting held on Thursday 3rd March were agreed and signed by the Chairman, proposed BT. Seconded DM.

## Matters Arising:

#### County Broadband – no further progress

#### Parking opposite Playground: it had been ascertained that the verge intended for parking belonged to NNDC. MB confirmed the people in the houses opposite were paying for it to be mowed. If the grass was removed and the area gravelled, cars could park and mowing costs would reduce. This would need the consent not only of NNDC but of the home owners opposite. Or parking could be on the field at the end, also belonging to NNDC, an area it had been hoped could be developed for affordable housing if the County Council highways dept would drop their objection

#### Fallen footpath sign – MB to source replacement.

#### Norfolk Sustainable Funding Application – this should be progressing but it was extremely slow with a number of missed meetings. Hopefully DM would hear soon.

#### Platinum Jubilee Celebrations: A meeting on 12th May at 7.00 pm in DM`s house to plan an event on the playing field probably a barbeque with children’s games

#### Building at Poppy House: had been covered earlier in the meeting

## Parish Councillor`s Reports:

DM reported that the plant stall was doing well.

MB asked how Paston Charity’s income was applied and whether it could benefit the village. Having set aside reserves the objects money could be spent on were restricted and archaic and in any event there was currently no surplus income. The trustees needed to apply to the charity commission to update the charity’s objects.

## Finance:

## Appointment of RFO and Internal Auditor was approved.

## Approval and signing of Audit: All papers had been circulated prior to the meeting and were signed by the Chairman and the Clerk.

## Approval and signing of Cash Book had also been circulated and was signed by the Chairman and BT.

 NB requested grant for the churchyard, as for last year, be on agenda for next meeting

Payments: April payments were clerk £283, Jones Electric £151.

**9 Playground Maintenance**

Gordon Brett`s mowing quotation of £770 was approved, showing a very small increase on last year mainly to cover increased petrol cost,

DH had asked Knapton PC for the check list they used. DM would put a regular inspection rota in place. Inspections were required every four weeks.

## Concerns about the State of some parts of Paston Village: These had been generally dealt with at the village meeting. It had been stressed that the flowers planted round the village had all been donated, not paid for from Parish Council funds

## Paston Parish Council Policies – review:

## Safeguarding Policy

## Data Protection Policy

## Financial Regulations

## Risk Management

## Equality Policy

## Transparency Policy

 Standing orders

## Had been circulated prior to the meeting. These remained unchanged. All agreed they should remain as current policies.

 Code of Conduct and Privacy Statement were signed by all councillors present.

##  Date of next Meeting: Thursday 14th July 2022.

The meeting closed at 8.50pm

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