**Minutes of an Annual Meeting of Paston Parish Council**

held on Thursday 8th May 2025 in St Margaret`s Church, Paston following the village meeting.

**Present**: as for Village Meeting.

**1 Apologies for absence:** as for the Village Meeting

**2 Election of chairman and officers:** Nick Bardswell, Boo Tumber and Dee Holroyd stood down as chairman, vice-chairman and RFO respectively. Nick Bardswell was re-elected chairman, proposed AC, seconded MB. AC was elected vice-chairman, proposed BT and DH was elected RFO, proposed BT, seconded MB. Nick Bardswell re-took the chair.

**3 Declarations of Interest:** none

**4 Minutes of the meeting held on 6th March 2025** were agreed and signed by the chairman, proposed PC, seconded MB.

**5 Cllrs Ed Maxfield NCC, Pauline Porter NNDC** were not present. EM had sent his report, which had been circulated.

**6. Barrie Cresswell, Civil Nuclear Constabulary** was not present

**7 Matters arising not elsewhere in agenda:** the ditch opposite Paston Hall, which had been blocked causing flooding on the road, had been cleared by Highways.

**8 Parish Councillor’s Reports**

**JM** had requested the verges in Bears Road should be cut back as the Alexander was growing into the road. This had been done, fairly roughly, by a Highways contractor.

**BT** had been approached by a resident about her noisy neighbours. This was not a Parish Council matter and BT had suggested report to the police, which she was reluctant to do.

**NB** was pleased to report that the potholes outside Paston Hall had been repaired.

Sandy Lane had been pruned but there is an overgrown hedge on the Paston to Mundesley permissive footpath, which NB offered to trim.

**BT** said her husband Pete would clear the path to the dog bin, which currently could not be accessed.

**9 Planning: Holiday Village:** retrospective application for use of landfor LNG storage tanks. No documents had been added to the website since the PPC’s submission on 12th February. Consultation responses were outstanding from the landscape officer and Natural England. DH to contact the planning officer and ask what was the position.

**10 Financial Report. Approval of 2024/25 accounts:**

The internal audit had been completed by Roger Canwell. The audit papers were

signed by the chairman and clerk, and the cash book by the chairman, clerk and a.

member of the Parish Council. Expenditure since the March meeting as set out below

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | D C Holroyd | 278.70 |   |   | 228.70 | 50.00 |  Clerk/office |   |
| 28/02/2025 | Unity | 6.00 |   |   |   | 6.00 |  Bank Charge |   |
| 05/03/2025 | Norfolk PTS | 72.64 |   |   |   | 72.64 |  Subscription |   |
| 27/03/2025 | D C Holroyd | 839.14 |   |   | 689.14 | 150.00 |  Clerk/office 3 months |   |
| 31/03/2025 | Unity | 6.00 |   |   |   | 6.00 |  Bank Charge |   |
| 31/03/2025 | HMRC | 127.80 |   |   | 127.80 |   |  Tax |   |

**11**. **Gordon Brett quote for mowing:** £995 (an increase of £70 on last year) was accepted. All agreed.

**12. Review and re-adoption of Paston PC Policies:**

Safeguarding

Data Protection

Financial Regulations

Risk Management

Equality

Transparency

Standing Orders

Had been updated and were accepted. All agreed.

**13.. Date and place of next meeting:** Thursday July 10th in St Margarets Church at 7.00pm